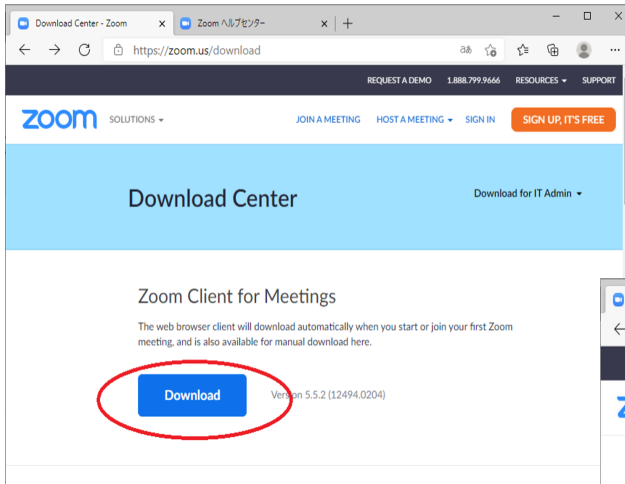
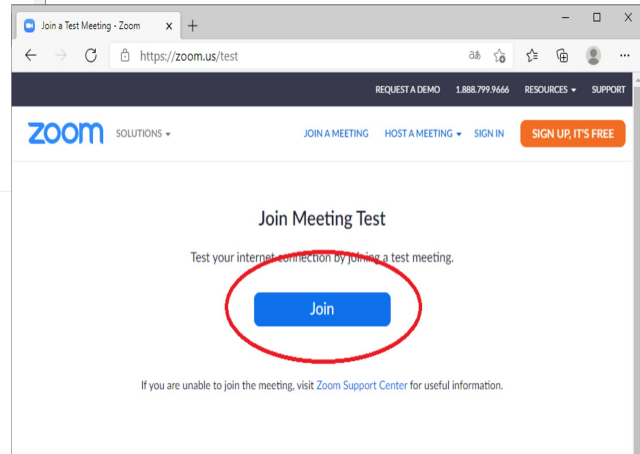


Basic Instruction For All Attendees

(1) Please download or update the latest Zoom client
<https://zoom.us/download>



(2) Access to the Zoom Official Test Meeting
<https://zoom.us/test>



(3) Check to control your microphone and video, etc.

Menu icons and descriptions in the following sample images are shown in Japanese, but the layouts are same as in the other language.

You can mute/unmute the microphone and start/stop the video clicking here. Please mute the microphone and stop the video at first.

When you make questions, click here to raise your hand. When Chair gives floor to you, make questions after unmuting the microphone.

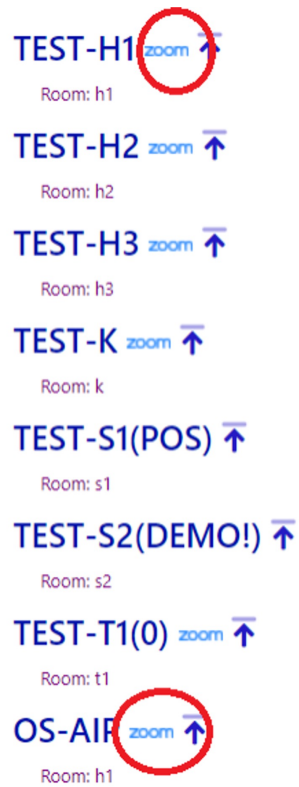
Click "Participants" and "Chat" to show the participants and chat (on the right side).

"Share screen" is only for presenters.

Questions can also be made by inputting the message here in the Chat. Questions should be directed to "all."

The screenshot shows the Zoom meeting interface in Japanese. The bottom toolbar contains icons for "ミュート解除" (Unmute), "ビデオの開始" (Start Video), "参加者" (Participants), "チャット" (Chat), "画面の共有" (Share Screen), "レコーディング" (Recording), "反応" (Reactions), and "退出" (Exit). The "参加者" and "チャット" icons are circled in red. The "手を挙げる" (Raise Hand) button is also circled in red. The right sidebar shows the "参加者 (1)" (Participants) and "チャット" (Chat) panels. The chat panel has a "送信先" (Send to) dropdown set to "全員" (All) and a text input field.

(4) Click the “zoom” icon on the Program: <https://edas.info/p31018> and access to each session room



(5) Join the meeting.

Start Meeting - Zoom
https://us02web.zoom.us/j/86542451688

zoom Support English

Click here to join the session.

You cannot start the meeting 865 4245 1688 because it is hosted by another user.

Join Meeting as an Attendee

If you are the host, switch account to start the meeting

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ミーティングパスコードを入力

ミーティングパスコード

ミーティングに参加する キャンセル

Passcode will be sent to the registrants by email.
GCCE 2023 allows the registrants only to attend the virtual sessions.
Please take care of the passcode.

(6) Input your name by clicking “Details” and “Change name.”



(7) Don't forget to click the "Exit" at the end of the session or when you want to move to another one.



For Presenters

Open your presentation slide, and share your presentation file when it's your turn as follows.



If you need to share the audio contained in your file, check "Share audio" box.

When starting the presentation,

- Check the microphone status is "unmute."
- Confirm the chairperson or staff to make sure they can hear you.
- It is recommended to turn on the video.



Click the "Stop sharing" when your presentation and discussions are finished.

Enjoy IEEE GCCE 2023 hybrid sessions!